



**GOVERNMENT OF ODISHA
COMMERCE & TRANSPORT (TRANSPORT) DEPARTMENT**

O/o Directorate of Aviation, near BPI Airport, Bhubaneswar-751020
Tel. No: 0674-2596128 Email: orissa_aviation@yahoo.co.in

RFP No: 5391

dt. 29/06/2022

REQUEST FOR PROPOSAL

Government of Odisha, Commerce & Transport (Transport) Department is looking for experienced qualified firms to provide the service for disassemble, shifting from Kolkata to Bhubaneswar, assembly, restoration and interior/exterior renovation of an old Dakota (DC-3) aircraft, which is presently lying inside the NSCBI Airport, Kolkata.

Eligible and interested firms/agencies may download the Request for Proposal (RFP) document which contains the details of the requirement from the following website of Government of Odisha and submit their offer,

<http://www.odisha.gov.in/tender> & <https://ct.odisha.gov.in/tenders>

Proposals complete in all respect should reach the undersigned latest by **03:00 PM on 30.07.2022**. Bids received after the above deadline shall be summarily rejected. The authority reserves the right to reject any or all the proposals without assigning any reason thereof.

Sd/-

**Additional Secretary to Govt. & Director of Aviation,
Commerce & Transport (Transport) Department Government of Odisha**

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DATA SHEET

Sl. No	Particulars	Details
1.	Name of the Client	Additional Secretary to Govt.-cum-Director of Aviation, Commerce & Transport (Transport) Department, Government of Odisha
2.	Method of Selection	Least Cost Selection
3.	Date of Issue of RFP	01.07.2022
4.	Deadline for Site Visit	13.07.2022
5.	Submission of Pre-Proposal Query	16.07.2022
6.	Issue of Pre-proposal Clarifications	22.07.2022
7.	Due date/ Last date of receipt of proposal	30.07.2022, Time: 1500 Hrs
8.	Date of opening of technical proposal	30.07.2022, Time: 1530 Hrs
9.	Date of opening of financial proposal	20.08.2022
10.	Expected Date of Commencement of Assignment	September 2022
11.	Tender Fee/ RFP Processing Fee (Non-Refundable)	Rs. 10,000/- (Rupees Ten Thousand only) in shape of Demand Draft from any nationalised bank in favour of "DIRECTOR OF AVIATION, GOVERNMENT OF ODISHA" payable at Bhubaneswar
12.	Queries to be addressed to	Director of Aviation, O/o Directorate of Aviation, Government of Odisha, BPI Airport, Bhubaneswar 751020 Tel. No: 0674-2596128 Mob: +91-9437185150 (Sri B.K. Behera, Radio Technician, Directorate of Aviation) Email: orissa_aviation@yahoo.co.in
13.	Address for submission of proposal	Director of Aviation, O/o Directorate of Aviation, Government of Odisha, BPI Airport, Bhubaneswar 751020 Tel. No: 0674-2596128 Email: orissa_aviation@yahoo.co.in
14.	Place of Opening of Proposal:	Director of Aviation, O/o Directorate of Aviation, Government of Odisha, BPI Airport, Bhubaneswar 751020

LETTER OF INVITATION

RFP No: 5391

dt. 29.06.2022

Name of the Assignment: Request for Proposal (RFP) for shifting of old DAKOTA (DC-3) Aircraft from NSCBI Airport, Kolkata to Bhubaneswar

Government of Odisha, Commerce & Transport (Transport) Department is looking for experienced qualified firms to provide the service for disassemble, transportation, assembly, restoration and interior/exterior renovation of an old Dakota (DC-3) aircraft. Presently, it is positioned at **Netaji Subash Chandra Bose International Airport, Kolkata which is to be displayed as a museum object in Bhubaneswar after necessary restoration and renovation to commemorate the legacy and legendary heroics of Hon'ble ex-Chief Minister of Odisha, Shri Biju Pattnaik.**

1. Additional Secretary to Government-cum-Director of Aviation on behalf of Government of Odisha (The Client) invites sealed proposal from eligible bidder under the selection process to conduct Request for Proposal under single bid system for shifting of old DAKOTA (DC-3) Aircraft from NSCBI Airport, Kolkata to Bhubaneswar.
2. A bidder will be selected under **Least Cost** procedure as prescribed in the RFP Document.
3. The proposal completes in all respect as specified in the RFP Document must be accompanied with a non-refundable amount of **Rs. 10,000/- (Rupees Ten Thousand only)** in shape of Demand Draft in favour of "DIRECTOR OF AVIATION, GOVERNMENT OF ODISHA" towards Tender Fee/ Processing Fee and filled in "Bid Security Declaration Form" in lieu of Bid Security/EMD.
4. Tender documents will be available and downloaded **w.e.f. 01.07.2022** from the website of Government of Odisha and submitted in the office of Director of Aviation, Government of Odisha, Old Terminal Building, B.P.I Airport, Bhubaneswar between 10 AM and 4 PM on all working days except Sundays and public holidays.
5. Interested bidders or its authorised representative (maximum 2 persons) can have a site visit to NSCBI Airport, Kolkata and designated place at Bhubaneswar by **13.07.2022**. The request for the site visit along with valid company ID and Aadhar card shall be submitted atleast 3 working days before the proposed date of visit and State Govt. will assist in getting the required clearance for the purpose and the charges, if any, required for the site visit shall be borne by the bidders.
6. The last date and time for submission of proposal complete in all respects is **30.07.2022 by 03:00 PM** and offer received after the due date and time will not be entertained. The date of opening of the technical proposal is **30.07.2022 by 03:30 PM** in the presence of the bidder's representative at the specified address as mentioned in the Bidder Data Sheet. The representatives of the bidders may attend the meeting with due authorization letter on behalf of the bidder.
7. While all information/data given in the RFP are accurate within the consideration of scope of the proposed assignment to the best of the Client's knowledge, the Client holds no responsibility for accuracy of information and it is the responsibility of the bidder to check the validity of information/data included in this RFP. The Client reserves the right to accept / reject any / all proposals / cancel the entire selection process at any stage without assigning any reason thereof.

1. PRE-QUALIFICATION CRITERIA

Before opening and evaluation of the technical proposals, each bidder will be assessed based on the following pre-qualification criteria. The bidder is required to produce the copies of the required supportive documents / information as part of their technical proposal failing which the proposals will be rejected.

Sl. No	Eligibility Criteria	Supportive Documents
1.	Any Company, Partnership firm, Joint Venture or individual can apply for the bid. The Company applying for must be registered in India under the Companies Act, 1956, having registered office and operations in India. The entity should have been operational in India.	Copy of Certificate of Incorporation, Service Tax Registration and Memorandum/Articles of Association should be attached.
2.	The bidder shall have experience of executing similar service earlier.	Copies of Work Order /Contract Document /Completion Certificate from the previous Client. (TECH-4)
3.	However, preferences will be given to the bidders satisfying the below criteria: a. Having a proper base/sub-base and workshop at Bhubaneswar/ Kolkata b. Having past experience of doing similar project with Dakota Aircraft or any old abandoned Aircraft	
4.	Financial Details of the bidder	Copies of the audited Balance Sheet and Income& Expenditure Statement duly sealed and certified by the CA and the authorized representative of the bidder. (TECH - 2)
5.	Company Profile/ Bidder organisation details	Submit TECH-1 with copies of supporting documents

2. Documents/Formats needs to be submitted along with TECHNICAL PROPOSAL:

The bidder has to furnish the following documents duly signed in along with their Technical Proposal:

- Filled in Bid Submission Check List in Original (Annexure-I)
- Covering letter on bidder's letterhead requesting to participate in the selection process.
- Bid Processing Fee & Bid Security Declaration Form
- Copy of Certificate of Incorporation/ Registration
- Copy of PAN
- Copy of Goods and Services Tax Identification Number (GSTIN)
- Copies of IT Return for the last 03 assessment years.
- Organisation Details of the Bidder/Company Profile (TECH – 1)
- Financial Details of the bidder (TECH – 2) along with all the supportive documents as applicable duly signed as per the instruction.
- Power of Attorney in favour of the person signing the bid on behalf of the bidder.

- List of completed assignments of similar nature (Past Experience Details, TECH – 4) along with copies of contracts / work orders / completion certificate from previous Clients.
- Undertaking for not having been black-listed by any Central / State Government / Any other autonomous bodies/ International & National Organization in the recent past.

Bidders should submit the required supporting documents as mentioned above. Bids not conforming to the eligibility criteria and non-submission of required documents as listed above will lead to rejection of the bid. Submission of forged documents will also result in rejection of the bid. Bidders are advised to study all instructions, forms, terms & conditions and other important information as mentioned in the RFP Document. The proposal must be complete in all respect, indexed. Each page should be numbered and signed by the authorised representative.

3. Bid Processing Fee:

The bidder must furnish as part of technical proposal, the required bid processing fee amounting to **Rs. 10,000/- (Rupees Ten Thousand only)** in shape of Demand Draft in favour of “DIRECTOR OF AVIATION, GOVERNMENT OF ODISHA” payable at Bhubaneswar. Proposals received without bid processing fee will be out rightly rejected.

4. Bid Security/Earnest Money Deposit (EMD):

The bidder has to fill in “Bid Security Declaration Form” in their office letter head (Annexure-II) and submit the same along with other bid documents.

5. Performance Security: The successful bidder or Selected Service Provider shall have to deposit an amount equivalent to 3% of the contract price to ensure due performance of contract.

6. Validity of the Proposal

Proposals shall remain valid for a period of 90 Days from the date of opening of the technical proposal. The Client reserves the rights to reject a proposal valid for a shorter period as non-responsive and will make the best efforts to finalize the selection process and award of the contract within the bid validity period. The bid validity period may be extended on mutual consent.

7. Duration of the Project:

The project shall be completed within 120 days (4 months) from the date of award of contract. However, in certain condition and unavoidable circumstances, the duration of the project may be extended.

8. Submission of Proposal:

Tender documents can be downloaded w.e.f. **01.07.2022** from the website of Government of Odisha & Commerce & Transport Department and submitted in the office of Director of Aviation, Government of Odisha, Old Terminal Building, B.P.I Airport, Bhubaneswar between 10 AM and 4 PM on all working days except Sundays and public holidays. The last date of receipt of sealed tender by the Director of Aviation, Government of Odisha is up to **03:00 PM on 30.07.2022**. Offer received after the due date and time will not be entertained.

9. Procedure For Submission Of The Proposal is Described Below:

i) TECHNICAL PROPOSAL:

The envelope containing technical proposal shall be sealed and superscripted as **“TECHNICAL PROPOSAL- REQUEST FOR PROPOSAL FOR SHIFTING OF OLD DAKOTA (DC-3) AIRCRAFT FROM NSCBI AIRPORT, KOLKATA TO BHUBANESWAR”** and to be furnished inside one envelope. The duly filled-in technical proposal submission forms along with all the supportive documents and information have to be furnished as part of technical proposal.

ii) FINANCIAL PROPOSAL:

The envelope containing financial proposal shall be sealed and superscripted as **“FINANCIAL PROPOSAL-REQUEST FOR PROPOSAL FOR SHIFTING OF OLDDAKOTA (DC-3) AIRCRAFT FROM NSCBI AIRPORT, KOLKATA TO BHUBANESWAR”**. The duly filled-in financial proposal submission forms should contain the detail price offer for the proposed assignment and to be furnished as per the prescribed format only.

The "Technical Proposal" and "Financial Proposal" must have to be submitted in two separate sealed envelopes (with respective marking in bold letters) along with the prescribed formats/information mentioned in the RFP Document. The first envelope must be marked as **"TECHNICAL PROPOSAL - REQUEST FOR PROPOSAL FOR SHIFTING OF OLD DAKOTA (DC-3) AIRCRAFT FROM NSCBI AIRPORT, KOLKATA TO BHUBANESWAR"**.

The second envelope must be marked as **“FINANCIAL PROPOSAL – REQUEST FOR PROPOSAL FOR SHIFTING OF OLD DAKOTA (DC-3) AIRCRAFT FROM NSCBI AIRPORT, KOLKATA TO BHUBANESWAR”** and it should contain Financial Proposal only. Both the above envelopes have to be sealed and placed inside a third main envelope with proper labelling of following information in bold:

Proposed Project Name

RFP NUMBER AND DATE: _____

NAME OF THE BIDDER: _____

DEADLINE FOR SUBMISSION OF BID: **30.07.2022 by 03.00 PM**

NAME AND ADDRESS OF THE BIDDER: _____

Any deviation from the prescribed procedures / information / formats / conditions shall result in out-right rejection of the proposal. All the pages of the proposal have to be sealed and signed by the authorized representative of the bidder. Bids with any conditional offer shall be outrightly rejected. All pages of the proposal must have to be sealed and signed by the authorized representative of the bidder. Any conditional bids will be rejected.

10. Opening of the proposal:

The FIRST ENVELOPE containing TECHNICAL PROPOSAL will be opened in the initial stage by the Client in presence of the bidder's representatives at the location, date and time specified in the Data Sheet. The Client constituted a Technical/ Scrutinizing Committee to evaluate the proposals submitted by bidders. Only one representative with proper authorization letter from the participating bidder will be allowed to attend the bid opening meeting. The SECOND ENVELOPE containing FINANCIAL PROPOSAL only of the technically qualified bidders will be opened after completion of technical evaluation stage.

The date and time for opening of the financial proposal will be intimated accordingly to the technically qualified bidders well in advance through registered email ID.

11. Evaluation of Proposal:

A Three stage evaluation process will be conducted as explained below for evaluation of the proposals:

- **Preliminary Evaluation (1st Stage):** Preliminary evaluation of the proposals will be done to determine whether the proposal comply to the prescribed eligibility condition and the requisite documents / information have been properly furnished by the bidder or not. Submission of following documents / information will be verified:
 - ✓ Filled in Bid Submission Check List in Original (Annexure-I)
 - ✓ Covering letter on bidder's letterhead requesting to participate in the selection process.
 - ✓ Bid Processing Fee & Bid Security Declaration Form.
 - ✓ Copy of Certificate of Incorporation/ Registration.
 - ✓ Copy of PAN.
 - ✓ Copy of Goods and Services Tax Identification Number (GSTIN)
 - ✓ Copies of IT Return for the last 3 assessment years
 - ✓ Organisation Details of the Bidder (TECH – 1).
 - ✓ Financial Details of the bidder (TECH – 2) along with all the supportive documents as applicable duly signed and certified as per the instruction.
 - ✓ Power of Attorney in favour of the person signing the bid on behalf of the bidder.
 - ✓ List of completed assignments of similar nature (Past Experience Details, TECH – 4) along with copies of contracts / work orders / completion certificate from previous Clients.
 - ✓ Undertaking for not having been black-listed by any Central / State Government / Any other Autonomous Bodies/ International & National Organisation in the recent past.
 - ✓ All the pages of the proposal and enclosures/attachments are signed by the authorised representative of the bidder.

** Bids not complying to any of the above requirement, will be outrightly rejected at the discretion of the Client's authority.*

- **Technical Evaluation (2nd Stage):** Technical proposal will be opened and evaluated for those who qualify the preliminary evaluation stage. Detailed evaluation process will be adopted by Technical Scrutinizing Committee for evaluation of the proposals and report will be submitted to Techno-Commercial Committee.
- **Financial Evaluation (3rd Stage):** The financial proposals of the bidders qualifying the technical evaluation (2nd Stage) only shall be opened at this stage in the presence of the bidder's representative who wishes to attend the meeting with proper authorisation letter. The name of the bidder along with the quoted financial price will be announced during the meeting.

12. Evaluation Process:

Least Cost Selection method will be followed during the overall selection process. The financial bids of qualified bidders will be opened on the prescribed date in the presence of bidders' representatives. The bidder, who submits the lowest financial price bid shall be adjudged as the L1 bidder and shall be called for further process leading to the award of the

contract. Only fixed price financial bids indicating total price for all the deliverables and services specified in this RFP document will be considered. The bid price will include all taxes as applicable and shall be in Indian Rupees.

Technical evaluation of the bids will be done to determine whether the bids complied to the prescribed eligibility condition and the requisite documents /information have been properly furnished by the bidder or not. Bids qualified the technical evaluation stage, will be considered for opening of the financial bids. The financial bids shall be opened in the presence of the **Techno Commercial Purchase Committee** and bidders' representatives who choose to attend. **Least Cost Selection Method** will be followed during the tender process to determine the selected bidder. **Techno Commercial Purchase Committee** will award the contract to the bidder whose bid has been determined as the lowest and competitive evaluated bid price. However, authority does not bind himself to accept lowest price. If other than L1 bidder is accepted, then reason for accepting subsequent bidder will be informed to the L1 bidder. The best acceptable bid will be considered for price negotiation by **Techno Commercial Purchase Committee** if required.

13. Supplementary/Extra Items: Any extra items of work that are completely new and are in addition/deviation to the items contained in the proposed scope of work can be taken into consideration during the project period. The bidder has to provide valid justification with proper documentation against such and the Chairman, Techno Commercial Purchase Committee shall be the final authority to approve the same.

14. Contract Negotiation:

Contract negotiation will be held at a date, time and address as intimated to the selected bidder/s. The bidder will, as a pre-requisite for attendance at the negotiations, confirm availability of all the proposed staff for the assignment. Representative conducting negotiations on behalf of the bidder must have written authority to negotiate & conclude a contract and henceforth, the negotiated price will be known as the "**Contract Price**". Negotiation will be performed covering technical and financial aspects, if any and availability of proposed professionals etc.

15. Award of Contract & Performance Security:

After completion of the contract negotiation stage, the Client will notify the successful bidder henceforth known as "**Selected Service Provider**" in writing by issuing an offer letter for signing the contract. To ensure due performance of contract, the Selected Service Provider will be asked to deposit a **Performance Security at the rate of 3% of the value of the Contract Price** and sign the contract after fulfilling all formalities within 15 days of issuance of the offer letter. After signing of the contract, no variation or modification of the terms of the contract shall be made except by written amendment signed by both the parties. The contract will be valid for 4 months from the date of effectiveness of the contract and will be extended on mutual consent.

16. Disclosure:

a. Bidders have an obligation to disclose any actual or potential conflict of interest. Failure to do so may lead to disqualification of the bidder or termination of its contract.

- Bidders must disclose if they are or have been the subject of any proceedings (such as blacklisting) or other arrangements relating to bankruptcy, insolvency or the financial standing of the Bidder, including but not limited to appointment of any officer such as a receiver in relation to the Bidder's personal or business matters or an arrangement with creditors, or of any other similar proceedings.

b. Bidders must disclose if they have been convicted of, or are the subject of any proceedings relating to:

- a criminal offence or other serious offence punishable under the law of the land, or where they have been found by any regulator or professional body to have committed professional misconduct;
- corruption including the offer or receipt of an inducement of any kind in relation to obtaining any contract;
- failure to fulfil any obligations in any jurisdiction relating to the payment of taxes or social security contributions.

17. Cost of bidding:

The Bidder shall bear all costs associated with the preparation and submission of its proposal. The Client shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process. Bidder/s is/are not allowed to submit more than one proposal under the selection process. Alternate bids are also not allowed.

18. Legal Jurisdiction:

All legal disputes are subject to the jurisdiction of civil court of Bhubaneswar only within Odisha.

19. Anti-corruption Measure:

- a. Any effort by Bidder(s) to influence the Client in the evaluation and ranking of financial proposals, and recommendation for award of contract, will result in the rejection of the proposal.
- b. A recommendation for award of Contract shall be rejected if it is determined that the recommended bidder has directly, or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the contract in question. In such cases, the Client shall blacklist the bidder either indefinitely or for a stated period of time, disqualifying it from participating in any related bidding process for the said period.

20. Amendment of the RFP Document:

At any time before submission of proposals, the Client may amend the RFP by issuing an addendum through Additional Secretary to Government cum Director of Aviation and the website <https://ct.odisha.gov.in/tenders-advertisement>. Any such addendum will be binding on all the bidders. To give bidders reasonable time in which to take an addendum into account in preparing their proposals, the Client may, at its discretion, extend the deadline for the submission of the proposals.

21. Confidentiality:

Information relating to evaluation of proposals and recommendations concerning awards shall not be disclosed to the bidders who submitted the proposals or to other persons not officially concerned with the process, until the publication of the award of contract. The undue use by any Consultant of confidential information related to the process may result in rejection of its proposal and may be subject to the provisions of the Client's antifraud and corruption policy. During the execution of the assignment except with prior written consent of the Client, the consultant or its personnel shall not at any time communicate to any person or entity any confidential information acquired in the course of the contract.

22. Payment to the Selected Service Provider

All payments shall be made in Indian Rupees. [In case the payment is to be made in the currency other than Indian Rupees, the same shall be mentioned instead of Indian Rupees]

Terms of Payment:

The payments in respect of the Services shall be made as follows:

- (a) No advance payment will be made for the project. However, the Selected Service Provider can claim a payment of 15% of the contract price on successful completion of Stage-I of the Project. The different stages of the project are mentioned at Scope of Work of this RFP. Further, another payment of 15% & 30% of the contract price can be claimed on successful completion of Stage-II and Stage-III of the Project respectively. Final 40% of the contract price shall be claimed on successful completion of the Project (Stage-IV). The Selected Service Provider has to raise an actual invoice in order to claim any payment.
- (b) The Selected Service Provider shall submit the actual invoice for payment when the payment is due as per the agreed terms. The payment shall be released as per the work related milestones achieved and as per the specified percentage.
- (c) Once a milestone is completed, the Selected Service Provider shall submit the requisite deliverables as specified in this Contract. The Employer shall release the requisite payment upon acceptance of the deliverables.
- (d) Selected Service Provider shall obtain Project Completion Certificate from the Director of Aviation and submit along with the invoice in order to claim the payment.
- (e) The final payment as specified shall be made only after the final report and a final statement, identified as such, shall have been submitted by the Selected Service Provider and approved as satisfactory by the "Employer".

- 23. Consequences of default in service:** Any default in service as indicated in this document shall enable the State Government to terminate the agreement upon which the Selected Service Provider shall not be entitled to full payment of its dues apart from taking other penal actions as per the tender agreement.

24. Risk and Insurance coverage

The Selected Service Provider shall take out and maintain insurance at their own cost against the risk of

- (a) Third party motor vehicle, liability insurance in respect of motor vehicle operated for its personal.
- (b) Professional liability insurance to cover the employer against any loss suffered by the employer due to the professional service provided by the Selected Service Provider during dismantling, transportation, installation, reassembling and finishing.

25. Client's right to accept any proposal and to reject any or all proposal/s:

The Client reserves the right to accept or reject any proposal, and to annul or amend the bidding / selection / evaluation process and reject all proposals at any time prior to award of

contract award, without assigning any reason there of and thereby incurring any liability to the bidders.

26. Disqualification of Proposal:

The proposal is liable to be disqualified in the following cases as listed below:

- Proposal submitted without Bid Processing Fee & Bid Security Declaration Form
- Proposal not submitted in accordance with the procedure and formats as prescribed in the RFP
- During validity of the proposal, or its extended period, if any, the bidder increases his quoted prices
- Proposal is received in incomplete form
- Proposal is received after due date and time for submission of bid
- Proposal is not accompanied by all the requisite documents / information
- A financial proposal submitted with assumptions or conditions
- Bids with any conditional technical and financial offer
- If the bidder provides any assumptions in the financial proposal or qualifies the commercial proposal with its own conditions, such proposals will be rejected even if the commercial value of such proposals is the lowest / best value
- Proposal is not properly sealed or signed
- Proposal is not conforming to the requirement of the scope of the work of the assignment.
- Bidder tries to influence the proposal evaluation process by unlawful/corrupt/fraudulent means at any point of time during the bid process
- If, any of the bid documents excluding the commercial bid, submitted by the bidder is found to contain any information on price, pricing policy, pricing mechanism or any information indicative of the commercial aspects of the bid;
- Bidders or any person acting on its behalf indulges in corrupt and fraudulent practices
- Any other condition / situation which holds the paramount interest of the Client during the overall section process.

TERMS OF REFERENCE (TOR)/ SCOPE OF WORK

1. Introduction:-

Dakota DC-3 (VT-AUI) old aircraft is lying in a remote part of NSCBI Airport, Kolkata. Presently, the aircraft is badly corroded and its major parts like elevator, cabin door, cabin seats, crew seats, cockpit gages & instruments are missing. Apart from these, the aircraft landing gear (all three wheels) are badly damaged/ corroded and its windshield, cabin windows and interior are also damaged. However, its engine & propeller are intact but corroded. Some of its images are shown in Annexure-III & IV.

2. Aircraft Particulars:-

The old Dakota DC-3 is a 20 seater Aircraft with following dimension,

Wing Span: 95 feet 2 inch

Length : 64 feet 8 inch

Height : 16 feet 11 inch

3. This aircraft need to be transported by road from NSCBI Airport, Kolkata to designated place at Bhubaneswar (Approx. 450 KM) which is to be displayed as a museum. The wings, fin and landing gear needs to be dismantled from fuselage before transporting and assembled again at Bhubaneswar.

4. Scope of Work:-

The entire service required for this project is broadly divided in 4 stages, namely,

4.1 Stage-I (Disassembly of major sub-assemblies): Wings, fin, landing gear parts need to be separated from the fuselage of the aircraft by removing the covers and installation bolts. Once dismantled, they should be properly placed on their support stand like trestles and jig with cushions having proper lashing, clamping, bolting, etc. to arrest all kinds of movements to prevent further damages. The Selected Service Provider has to arrange machineries as per the dimension and weight of the Aircraft sub-assemblies before dismantling, taking care of the no damage to the original one.

4.2 Stage-II (Loading & Transportation): The Selected Service Provider shall arrange required nos. of trailers with proper length and all other items including ropes, lashing, crane etc. with enough cushions as per the weight and dimension of the aircraft, fuselage, sub-assemblies for its safe transportation. All items should be properly lashed to avoid further damage during transit. NHAI and local Dist. Administration will facilitate the smooth movement by road.

4.3 Stage-III (Unloading & assembly): Carefully unload all the items at the designated place in Bhubaneswar. Assemble all the items on to the fuselage after necessary repair works of the Aircraft materials and place the same over the identified Pavilion constructed by Works Dept. in consultation with the Selected Service Provider assigned with the shifting and restoration.

4.4 Stage-IV (Finishing): The Selected Service Provider shall paint the interior and exterior of the Aircraft to its original specification aircraft colour. Arrange and install the cabin & cockpit instruments with original unserviceable conditions as much practicable on instrument panels. The interior/passenger cabin shall be renovated as per the direction of State Government including any minor works of the Aircraft, if required. Proper signage and theme along with gallery provision be made available by Government of Odisha.

5. The Selected Service Provider to arrange all manpower and logistics required to successfully execute the task. State Government will provide necessary support/ arrangement as per the demand of and for smooth movement of the Aircraft from end to end point , the situation at Bhubaneswar location but the Selected Service Provider has to make the payments, if any charges are involved for such arrangements mutually agreed.
6. The Selected Service Provider shall produce in advance the police verification certificates of the manpower to be deployed for this work. State Govt. will help in getting the required security clearance **from NSCBI Airport for entering their premises.**
7. After completing the task, the Selected Service Provider shall see that the premises are cleared of all the debris and waste at both the places.
8. **Operation and Maintenance:** As the aircraft is decommissioned/non-operational, so day to day operation is not needed but, maintenance and cleaning of aircraft is needed. Day to day maintenance and cleaning of whole area is to be looked after by Government of Odisha after handover of the aircraft. However, the Selected Service Provider shall maintain the aircraft for one year after completion and handover.

Financial Proposal

The Price Bid should be submitted in a separate sealed envelope marked "Financial proposal/Price Bid" in the following format:

Sl. No	Scope of the work	Price Breakup including remuneration of key professional, supporting staff, overhead expense, transportation, etc. (in Rupees)	Total including GST (in Rupees)	Remarks (The detail/specific segment of works has to be indicated with proper timeline for each stage. If there is any deviation from RFP/Scope of Work, then the plan/work should be indicated in unambiguous terms with proper reference)
1.	Stage-I (Disassembly of major sub-assemblies)			
2.	Stage-II (Loading & Transportation)			
3.	Stage-III (Unloading & assemble/Restoration):			
4.	Stage-IV (Finishing)			

TECH -1**Bidder's Organisation/Company Profile details**

Sl. No.	Description	Full Details
1.	Name of the Bidder	
2.	Address for communication: Tel : Fax: Email id :	
3.	Name of the authorized person signing & submitting the bid on behalf of the Bidder: Mobile No. : Email id :	
4.	Registration / Incorporation Details Registration No: Date & Year. :	
5.	Local office in Odisha If Yes, Please furnish contact details	Yes / No
6.	Tender Fee/ Processing Fee Details Amount : DD No. : Date: Name of the Bank:	
7.	Bid Security towards EMD Fee details Amount : DD No. : Date: Name of the Bank:	
8.	PAN Number	
9.	Goods and Services Tax Identification Number (GSTIN)	
10.	Willing to carry out assignments as per the scope of work of the RFP	YES
11.	Willing to accept all the terms and conditions as specified in the RFP	YES

Authorized Signatory [In full and initials]:

Name and Designation with Date and Seal:

TECH - 2

Bidder Organisation (Financial Details)

Financial Information in INR				
Details	FY 2018-19	FY 2019-20	FY 2020-21	Average
Bidder Turnover (in Lakh)				
Supporting Documents: Audited certified financial statements for the last 3 FYs (to be decided accordingly)(Submission of copies of Income & Expenditure Statement and Balance Sheet for the respective financial years is mandatory along with this form) Filled in information in this format must have to be jointly certified and sealed by the CA and the authorized representative of the bidder and to be furnished in original along with the technical proposal failing which the proposal will be out rightly rejected. No scanned copy will be entertained.				

Signature and Seal of the Company Auditor with Date in original

TECH -3

Comments and Suggestions on the Terms of Reference / Scope of Work, Technical Approach, Methodology & Work Plan to undertake the assignment

A: On the Terms of Reference / Scope of Work:

[The bidder needs to present and justify in this section, if any modifications to the Scope of Work he is proposing to improve performance in carrying out the assignment (such as deleting some activity considering unnecessary, or adding another, or proposing a different phasing of the activities / study process modifications). Such suggestions should be concise and to the point, and incorporated in the technical proposal.]

B: Description Of Approach, Methodology and Workplan to Undertake The Assignment

[Technical approach, methodology and work plan are key components of the Technical Proposal. In this Section, bidder should explain his understanding of the scope and objectives of the assignment, approach to the services, methodology for carrying out the activities and obtaining the expected output, and the degree of detail of such output. Further, he should highlight the problems being addressed and their importance, and explain the technical approach to be adopted to address them.]

Authorized Signatory [In full initials with Date and Seal]:

TECH -4
(Bidder's Past Experience Details)

Sl. no.	Period	Name of the Assignment with details thereof	Name of the Client	*Contract Value (in INR) and Duration in Month	Date of Award / Commencement of assignment	Date of Completion of assignment	Remarks if any
A	B	C	D	E	F	G	H
1.							
2.							
3.							
4.							
5.							

Authorized Signatory [In full initials with Date and Seal]:

Note: Copies of the Work order / Contract Document / Completion Certificate from the previous Clients need to be furnished along with the above information.

Proposed Workplan to Carry Out The Assignment

Indicate all main activities / sub activities of the proposed assignment details/specific segment of works has to be indicated with proper timeline for each stages. If there is any deviation from Scope of Work, then Plan/Work should be indicated in unambiguous terms with proper reference.

Name and Designation with Date and Seal: _____

FILLED IN BID SUBMISSION CHECK LIST

Sl. No.	Description	Submitted (Yes/No)	Page No.
TECHNICAL PROPOSAL			
1.	Covering Letter		
2.	Tender Fee/ Processing Fee of Rs. 10,000.00 in form of DD		
3.	Bid Security Declaration Form		
4.	Copy of Certificate of Incorporation / Registration of the Bidder		
5.	Copy of PAN		
6.	Copy of Goods and Services Tax Identification Number (GSTIN)		
7.	Organisation details/Company Profile of the Bidder (TECH - 1)		
8.	Financial details of the bidder (TECH - 2) along with all the supportive documents such as copies of Profit –Loss Statement and Balance Sheet for the concerned period		
9.	Power of Attorney in favour of the person signing the bid on behalf of the bidder		
10.	List of completed assignments of similar nature (Past Experience Details) along with the copies of work orders for the respective assignments		
11.	Undertaking for not have been black-listed by any Central / State Govt./any Autonomous bodies during its business career		
12.	Comments and Suggestions on Scope of Work, Technical Approach, Methodology & Work Plan (TECH – 3)		
FINANCIAL PROPOSAL			
1.	Covering Letter		
2.	Financial Proposal		

Undertaking:

- All the information have been submitted as per the prescribed format and procedure.
- All pages of the proposal have been sealed and signed by the authorized representative.

Authorized Signatory [In full and initials]: _____

Name and Designation with Date& Seal: _____

Bid Security Declaration Form

(On Bidder's Letter Head)

Tender Notice No:

Date:

To,

The Director of Aviation, Odisha
O/o Directorate of Aviation
Near Old terminal Building, BPI Airport
Bhubaneswar

Madam,

I / We the undersigned, declare that:

I / We understand that, according to RFP conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that we may be disqualified from bidding for any contract with Commerce & Transport (Transport) Department for a period of three year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified/amended from the tender, my/our Bid during the period of bid validity specified in the RFP; or
- b) having been notified of the acceptance of our Bid by Commerce & Transport (Transport) Department during the period of bid validity
 - (i) fail or refuse to execute the contract, if required, or
 - (ii) fail or refuse to furnish the Performance Security, in accordance with the Information to Bidders.
 - (iii) Any other circumstance which holds the interest of the client during the bid process

I/We understand this Bid Securing Declaration shall cease to be valid if I/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of our Bid.

Name of the Authorised Representative:

Signature of the Authorised Representative with Date and Seal



