

**GOVERNMENT OF ODISHA
COMMERCE & TRANSPORT (TRANSPORT) DEPTT.**

TRN-OE-OM-0007-2020 10810 /T.,

Dated. 03/12/22

QUOTATION CALL NOTICE

Sealed Quotations are invited from Bhubaneswar based OCAC empanelled Service Agencies for AMC services having valid GST Registration Certificate and Income Tax Clearance Certificate for Annual Maintenance Contract (AMC) of Desktop Computer and Computer Peripheral devices of this Department. The bidders shall have to furnish their offer price towards cost of AMC (Comprehensive) for each of the items including GST as per the following format:

Sl No.	Name of Item	No. of Items	Comprehensive AMC Price offered (Including GST) in Rupees.
1	Desktop Computer	60	
2	Laser Printer mono	45	
3	Scanner with ADF (Model:HP Scanjet 7550)	3	
4	Xerox Machine (Model: Canon IR2525)	1	

The quotations should reach the undersigned by **16.12.2022 up to 02.00 PM** at the latest and the bids shall be opened on the same day **at 04.00 PM**. The bidders or their authorized representatives may remain present at the time of opening of Quotations. The Authority reserves the rights to open the quotations even if their representatives fail to attend. Further, the Authority reserves the right to reject any or all the Bids without assigning any reasons thereof. The bids received incomplete or after the scheduled date and time shall be summarily rejected. The quotations shall remain valid for a period of One year from the date of acceptance or as would be decided by the competent authority.

The intending bidders shall submit one Bid Security Declaration in their official letter pad instead of Earnest Money Deposit (EMD) as per the provision laid down in F.D.O.M no.8484/F, dtd.05.04.2022 failing which the bid will be out rightly rejected.

The Successful bidder shall have to submit a Performance Security of 3% of Annual contract Value as per F.D.O.M 8475/F, dtd.05.04.2022 in shape of Demand Draft/Fixed Deposit Receipt from any Scheduled Commercial Bank/ Bank Guarantee from a scheduled Commercial bank situated within Odisha (in an acceptable format) drawn in favour of Under Secretary to Govt., Commerce & Transport (Transport) Department, Kharavela Bhavan, Bhubaneswar-751001 at the time of signing of the agreement. Failure to comply the terms and conditions of the agreement shall constitute sufficient grounds for forfeiture of the Performance Security. The demand draft / fixed deposit receipt/ performance bank guarantee shall be released after three months of expiry of the agreement. No interest shall be paid on the demand draft / fixed deposit receipt/ performance bank guarantee.

Address for Submission of Quotations:


Under Secretary to Government
Commerce & Transport (Transport) Department
5th Floor, West Wing, Kharavela Bhavan
Bhubaneswar-751001

Sd/- Kalpataru Samantaray,
Deputy Secretary to Govt.

(Contd...)

Memo No. 10811 /T., Dated 02/12/22

Copy forwarded to Head, State Portal Group, N.I.C., IT Centre, Lokseba Bhavan with a request to display the Tender Call notice on ct.odisha.gov.in and www.odisha.gov.in website of Commerce & Transport Department and Odisha Govt. portal respectively for wide publicity.


3.12.22

Deputy Secretary to Govt.

Memo No. 10812 /T., Dated 02/12/22

Copy forwarded to Chief Receptionist, Lokseba Bhavan/ Receptionist, Kharavela Bhavan for information and necessary action.


They are requested to allow the bidders/Authorised representatives of the Bidder on 16.12.2022 in order to enable them to attend the bidding process on the mentioned date.


3.12.22

Deputy Secretary to Govt.

Memo No. 10813 /T., Dated 02/12/22


Copy forwarded to the FA-cum-Special Secretary, C & T (Transport) Deptt. for kind information.


3.12.22

Deputy Secretary to Govt.

Memo No. 10814 /T., Dated 02/12/22

Copy forwarded to Notice Board of the Department.


3.12.22

Deputy Secretary to Govt.