



**Government of Odisha
Commerce & Transport (Transport) Department**

**“Short Notice Inviting Tender (SNIT) for Hiring of a Twin Engine
Jet Aircraft for Official travel of State Government to South-East
Asia-Thailand and Singapore”**

**GOVERNMENT OF ODISHA
COMMERCE & TRANSPORT (TRANSPORT) DEPARTMENT**

SHORT NOTICE INVITING TENDER (SNIT)

**HIRING OF A TWIN ENGINE JET AIRCRAFT FOR OFFICIAL TRAVEL OF STATE
GOVERNMENT TO SOUTH-EAST ASIA-THAILAND AND SINGAPORE**

Government of Odisha, Commerce & Transport (Transport) Department desires to hire a twin engine jet Aircraft (Preferably Falcon/Legacy) on **03.04.2023** and **11.04.2023** complying to all safety norms as prescribed by the DGCA from time to time for official travel of State Government to South-East Asia (Thailand & Singapore).

Eligible and interested aircraft operators may download the Short Notice Inviting Tender (SNIT) document which contains the details of the requirement from the following website of Government of Odisha and submit their offer,

<https://tendersodisha.gov.in/nicgep/app> & <https://ct.odisha.gov.in/tenders>

Proposals complete in all respect should reach the undersigned latest by **03:00 PM on 24.03.2023**. Bids received after the above deadline shall be summarily rejected. The authority reserves the right to reject any or all the proposals without assigning any reason thereof.

Sd/-

**Additional Secretary to Govt. & Director of Aviation,
Commerce & Transport (Transport) Department
Government of Odisha**

DATA SHEET

Sl. No	Particulars	Details
1.	Name of the Client	Additional Secretary to Govt.-cum-Director of Aviation, Commerce & Transport (Transport) Department, Government of Odisha
2.	Method of Selection	Least Cost Selection
3.	Date of Issue of Tender	18.03.2023
4.	Submission of Pre-Proposal Query	18.03.2023
5.	Issue of Pre-proposal Clarifications	19.03.2023
6.	Due date/ Last date of receipt of proposal	24.03.2023 Time: 1500 Hrs
7.	Date of opening of Technical Proposal	24.03.2023 Time 1530 Hrs
8.	Due date of Letter of Award	29.03.2023
9.	Date of Flight Operation	03.04.2023 and 11.04.2023
10.	Document Fee (Non-Refundable)	Rs. 500/- (Rupees Five Hundred only)
11.	Queries related to e-tender	Contact no. for confirmation of bid validation: +91-7382080733 Payment related Query: +91-7205000695
12.	Queries to be addressed to	Director of Aviation, O/o Directorate of Aviation, Government of Odisha, BPI Airport, Bhubaneswar-751020 Tel. No: 0674-2394439 Email: transcivilaviation@gmail.com / orissa_aviation@yahoo.co.in
13.	Place of Opening of proposal:	5 th Floor Conference Hall, Kharvel Bhawan, Government of Odisha, Bhubaneswar 751001

SHORT NOTICE INVITING TENDER

Tender No: **3232**

dt. **17.03.2023**

Name of the Assignment: Short Notice Inviting Tender (SNIT) for “Hiring of a Twin Engine Jet Aircraft for Official travel of State Government to South-East Asia-Thailand and Singapore”

Government of Odisha, Commerce & Transport (Transport) Department desires to hire a twin engine jet aircraft (Preferably Falcon/Legacy) for official travel to South-east Asia (Thailand & Singapore), compliant with all safety norms as prescribed by the DGCA from time to time. The tentative schedule of flight requirement is at **Annexure-I**.

Additional Secretary to Government-cum-Director of Aviation on behalf of Government of Odisha (hereinafter called as "**Client**") invites suitable offer from interested operators through Short Notice Inviting Tender under a single bid system for the above purpose. However, the Client may, at its sole discretion, make modifications and amendments while issuing such notice.

2. ELIGIBILITY AND DISQUALIFICATION OF APPLICANTS

2.1 In order to be eligible for consideration, the applicant should be fulfilling all the requirements as indicated below:

- a) Operations under this Proposal will be permitted for **Twin Engine Jet Aircraft (Preferably Falcon/Legacy)**.
- b) Applicant should be a DGCA approved Non-scheduled operator (NSOP) and approved in its capability list to operate the aircraft that is offered for this tender.
- c) The aircraft should meet all operation specifications and applicant should have necessary approvals from the concerned authorities for operating to the countries as mentioned in the subject.
- d) The aircraft offered must be with twin engine and along with seating capacity for **at least 2 pilots and 8 passengers in VIP configuration**.
- e) The aircraft must be well equipped with executive AC cabin & aristocratic interior fittings having all required other mandatory features for VIP operation.
- f) The height of the cabin of the Aircraft should be such so as to allow comfortable standing of tall persons.
- g) Should have pilots qualified for flying VIPs.
- h) Should have a valid PAN of Income Tax.
- i) Should have a valid GST registration number (GSTIN).

2.2 The Client may from time to time, notify additions, amendments or modifications to the aforementioned eligibility criteria.

3. SUBMISSION OF PROPOSAL

3.1 Short Notice Inviting Tender documents will be available and downloaded w.e.f. **18.03.2023** in the Government of Odisha website “**<https://tendersodisha.gov.in/nicgep/app>**” and “**<https://ct.odisha.gov.in/tenders-advertisement>**”. Prospective Applicants are advised to go through procedure available on the website “**<https://tendersodisha.gov.in/nicgep/app>**” and also, get themselves acquainted to e-tender participation requirements as provided on the aforesaid website of the Client. The detailed information regarding e-tender procedures is at **Annexure-II**.

3.2 The bidding process under the Short Notice Inviting Tender is a dual stage process. The Applicants shall submit the Proposal online in accordance with the provisions of this Short

Notice Inviting Tender. Failure to submit the proposal complete in all respects will render the proposal invalid and such proposal shall not be considered or evaluated.

3.3 The Applicants in their login will be required to search the Tender Id as indicated in notice of commencement and then follow the bid submission process as per the documents available in the Applicant Manual Kit.

3.4 Subsequently, the Applicants will be required to submit the following (“Tender Covers”):

(i) Technical Bid (“Pre Qualification/Technical”)

(a) Technical Bid containing the Applicant’s Profile in the format attached in this Short Notice Inviting Tender at **Annexure–IV**

(ii) Financial Bid (“Finance”)

As part of the Financial Proposal, the Applicant shall submit the following information in the format attached in this Short Notice Inviting Tender at **Annexure–V**

3.5 Any Proposal, that is not in accordance with the terms of the Short Notice Inviting Tender shall not be considered and shall be disqualified.

4. COST OF PROPOSAL (PROCESSING FEE)

4.1 Non-refundable processing Fees with online mode for **Rs. 500/-** (Rupees Five Hundred only) is to be furnished by the applicant along with the technical proposal. **The details of online payment procedure are at Annexure II “Procedure for Electronic receipt, accounting and report of processing fee deposit on submission of bid”**. Proposals without the requisite Proposal Document cost shall be treated as non-responsive and rejected.

4.2 The Applicants shall bear all costs associated with the preparation and submission of their Proposals, and Client will, in no case, be responsible or liable for those costs, regardless of the conduct or outcome of the Selection Process.

4.3 The Applicants are expected to examine all instructions, forms, terms and conditions in this Short Notice Inviting Tender before submitting its Proposal. Submission of a Proposal that is not responsive in any respect shall be liable to be rejected by the Client without assigning any reason.

5. PROPOSAL DUE DATE

Proposals should be uploaded before **15:00 hours IST on the 24.03.2023** in the manner and form as detailed in this Short Notice Inviting Tender.

6. LATE PROPOSALS

The tender will close after the expiry of the time specified in Clause 5 above on the Proposal Due Date and, will not allow the Applicant to input or change any information afterwards.

7. VALIDITY OF THE PROPOSAL

Proposals shall remain valid for a period of **1 Month** from the Proposal Due Date.

8. EVALUATION AND COMPARISON OF PROPOSALS

8.1 Complete proposals received under this Short Notice Inviting Tender shall be evaluated, and the Selected Aircraft Operator shall be chosen. **The proposal received with least price offered shall**

be determined as the SELECTED AIRCRAFT OPERATOR. In case of a tie situation during opening of the financial bids, the committee formed to finalize this tender will take proper steps to break the deadlock situation.

9. CLIENT’S RIGHT TO ACCEPT ANY PROPOSAL AND TO REJECT ANY OR ALL PROPOSALS

Notwithstanding anything contained in this Short Notice Inviting Tender, the Client may accept or reject any Proposal, or annul the Selection Process and reject all Proposals, at any time during the Selection Process, without thereby incurring any liability to the affected Applicant or Applicants and shall not have any obligation to inform the affected Applicant or Applicants of the grounds for Client’s action.

10. CONSEQUENCES OF DEFAULT IN SERVICES

10.1 Any default in service as indicated in this document and/or the Letter of Award (LoA) shall enable the Client to terminate the LoA upon which the operator shall not be entitled to full reimbursement of its dues.

11. PAYMENT TO THE SELECTED AIRCRAFT OPERATOR

11.1 All payments shall be made in Indian Rupees.

11.2 No advance payment will be made to the Selected Aircraft Operator for this service.

11.3 Payment shall be made on submission of bills with user certificate and supporting documents after completion of the programme.

12. INDEMNITY

The Selected Aircraft Operator shall indemnify, defend, save and hold harmless the Client and its officers, servants, agents, Government Agencies and Authority owned and/or controlled entities/enterprises, (the “Government Indemnified Persons”) against any and all suits, proceedings, actions, demands and claims from third parties for any loss, damage, cost and expense of whatever kind and nature, whether arising out of any breach by the Selected Aircraft Operator of any of its obligations.

13. CONFIDENTIALITY

Information relating to the examination, clarification, evaluation and recommendation for the Applicants shall not be disclosed to any person, who is not officially concerned with the process or is not a retained professional advisor advising the Client in relation to or matters arising out of, or concerning the Selection Process. The Client will treat all information submitted as part of the Proposal, in confidence and will require all those who have access to such material to treat the same in confidence. The Client may not divulge any such information unless it is directed to do so by a court of law and/or any statutory entity that has the power under law to require its disclosure.

14. AMENDMENT OF THE SHORT NOTICE INVITING TENDER DOCUMENT

At any time before submission of proposals, the Client may amend the Short Notice Inviting Tender by issuing an addendum through Additional Secretary to Government-cum-Director of Aviation and in the Government of Odisha website “<https://tendersodisha.gov.in/nicgep/app>” and “<https://ct.odisha.gov.in/tenders-advertisement>”. Any such addendum will be binding on all the applicants. To give applicant reasonable time in which to take an addendum into account in preparing their proposals, the Client may, at its discretion, extend the deadline for the submission of the proposals.

15. LEGAL JURISDICTION

All legal disputes are subject to the jurisdiction of civil court of Bhubaneswar only within Odisha.

The tentative schedule and requirement of flights is as follow,

Sl. No	Date of Travel	Preferred Flight Departure time	From	To
1.	03.04.2023	1000 IST	Biju Patnaik International Airport, Bhubaneswar	Changi International Airport, Singapore (Terminal-III)
2.	11.04.2023	1600 ICT	Suvarnabhumi International Airport, Bangkok	Biju Patnaik International Airport, Bhubaneswar

2. The above dates and time are tentative and are subject to be change.

NOTE:-The Selected Aircraft Operator should obtain required necessary clearances and permission from the appropriate authorities for undertaking the above programme.

INSTRUCTION TO THE APPLICANT FOR E-TENDER

1. Bid documents consisting of qualification information and eligibility criteria of applicants & the schedule of quantities is available in the “<https://tendersodisha.gov.in>”.
2. **PARTICIPATION IN THE BID IN THE E-PORTAL:** The Applicant intending to participate in the bid is required to register in the e-Portal with some information about the Company. This is a onetime activity for registering in Portal. During registration, the Applicant has to attach a Digital Signature Certificate (DSC) to his / her unique user ID. The DSC used must be of appropriate class (Class II or Class III) issued from a registered Certifying Authority such as n-Code, Sify, TCS, MTNL, e Mudhra etc.
3. Applicant has to submit the relevant information as asked for about the Company. The portal registration of the applicant is to be authenticated by the State Procurement Cell after verification of online documents like valid certificates/documents such as (i) PAN and (ii) Registration Certificate (RC)/ GST Clearance Certificate (for procurement of goods) of the concerned applicant. The time period of validity in the portal is at par with validity of RC/ GST Clearance.
4. To log on to the portal the Applicant is required to type his/her username and password. The system will again ask to select the DSC and confirm it with the password of DSC. For each login, a user’s DSC will be validated against its date of validity and also against the Certificate Revocation List (CRL) of respective CAs stored in system database. The system checks the unique ID, password and DSC combination and authenticates the login process for use of portal.
5. The tender documents uploaded by the Tender Inviting Officer in the website www.tendersorissa.gov.in will appear in the “Latest Active Tender” Section of the homepage. Only a small notification will be published in the newspaper along with mention of the specific website for details. The publication of the tender will be for specific period of time till the last date of submission of bids as mentioned in the “Short Notice Inviting Tender” after which the same will be removed from the list of Active tenders. Any applicant can view or download the bid documents from the web site.
6. Standard procedure to uploading tender.
 - First download the Tender form & Financial Bid (BOQ File). Read all Terms & conditions carefully.
 - Fill up Tender form & collect all required documents. Scan all marked pages of the Tender form & documents as per annexure for Technical tender form separately.
 - Uploading documents should be in PDF format only.
 - The Scan copy of all marked pages required to be scanned and upload in PDF format.
 - For Financial (Price) Bid: Please upload Financial bid (BOQ file)
7. In the E-Portal, an intelligent Financial bid in Microsoft Excel format shall be made available to the applicant. The applicant shall fill in rates in figures and should not leave any cell blank. The line item total in words and the total amount shall be calculated by the system and shall be visible to the applicant.
8. Applicants are to submit only the original BoQ (in .XIS format) uploaded by Officer Inviting Tender after entering the relevant fields without any alteration/ deletion / modification. Multiple BoQ submission by applicant shall lead to cancellation of bid. In case of item rate tender, applicants shall fill in their rates other than zero value in the

specified cells without keeping it blank.

9. Bids cannot be submitted after due date and time. The Applicant should ensure correctness of the bid prior to uploading and take print out of the system generated summary of submission to confirm successful uploading of bid. The bids cannot be opened even by the OIT or the Procurement Officer Publisher/ opener before the due date and time of opening.
10. Each process in the e-portal is time stamped and the system can detect the time of log in of each user including the Applicant.
11. The Applicant should ensure clarity/legibility of the document uploaded by him to the portal.
12. The applicant should check the system generated confirmation statement on the status of the submission.
13. The Applicant should upload sufficiently ahead of the bid closure time to avoid traffic rush and failure in the network.
14. For all purpose, the server time displayed in the e-portal shall be the time to be followed by all the users.
15. The Tender Inviting Officer is not responsible for any failure, malfunction or breakdown of the electronic system used during the e-portal process.
16. **SIGNING OF BID:** The 'online applicant' shall digitally sign on all statements, documents, certificates uploaded by him, owning responsibility for their correctness/ authenticity as per IT ACT 2000. If any of the information furnished by the applicant is found to be false/fabricated /bogus, his performance guarantee shall stand forfeited & his registration in the portal shall be blocked and the applicant is liable to be blacklisted.
17. **SECURITY OF BID SUBMISSION:** All bid uploaded by the Applicant to the portal will be encrypted.
18. **RESUBMISSION AND WITHDRAWAL OF BIDS:** Resubmission of bid by the applicants for any number of times before the final date and time of submission is allowed. Resubmission of bid shall require uploading of all documents including price bid afresh. If the applicant fails to submit his modified bids within the pre-defined time of receipt, the system shall consider only the last bid submitted.

Procedure for Electronic receipt, accounting and reporting of Cost of processing fee Deposit on submission of bids

1. The State Government have formulated rules and procedures for Electronic receipt, accounting and reporting of the receipt of processing fee on submission of bids through the e-portal of Government of Odisha i.e. "<https://tendersodisha.gov.in>".

2. Electronic receipt of cost of tender paper has been successfully tested through SBI payment gateway. Now it has been decided to introduce electronic receipt of Processing Fee on submission of bids through payment gateway of designated banks such as SBI/ICICI Bank/HDFC Bank for all Government Departments, State PSUs, Statutory Corporations, Autonomous Bodies and Local Bodies etc. in phases (ANNEXURE-III). The process outlined as well as accounting and reporting structures are indicated below:

a) It will be carried out through a single banking transaction by the applicant for multiple payments like processing fee on submission of bids.

b) Various payment modes like Internet banking/ NEFT/RTGS of Designated Banks and their Aggregator Banks as well can be accessed by the intending applicants.

c) Reporting and accounting of the e-receipts will be made from a single source.

d) Credit of receipts into the Government accounts and to the designated Bank account of the participating entities indicated in Para 2 above would be faster.

3. Only those applicants who successfully remit their processing fee on submission of bids would be eligible to participate in the tender/bid process. The applicants with pending or failure payment status shall not be able to submit their bid. Tender inviting authority, State Procurement Cell, NIC, the designated Banks shall not be held responsible for such pendency or failure.

4. Banking arrangement:

a) Designated Banks (SBI/ICICI Bank/HDFC Bank) payment gateway are being integrated with e-portal of Government of Odisha (<https://tendersodisha.gov.in>)

b) The Designated Banks participating in Electronic receipt, accounting and reporting of processing fee Deposit on submission of bids will nominate a Focal Point Branch called e-FPB, who is authorized to collect and collate all e-Receipts. Each such branch will act as the Receiving branch and Focal Point Branch notwithstanding the fact that the applicant might have debited his account in any of the bank's branches while making payment.

5. Procedures of bid submission using electronic payment of tender processing fee by applicant:

a) **Log on to e-Portal:** The applicants have to log onto the Odisha e-portal (<https://tendersodisha.gov.in>) using his/her digital signature certificate and then search and then select the required active tender from the "Search Active Tender" option. Now submit button can be clicked against the selected tender so that it comes to the "My Tenders" section.

b) **Uploading of Prequalification/Technical/Financial bid:** The applicants have to upload the required Pre-qualification /Technical/Financial bid, as mentioned in the Short Notice Inviting Tender.

c) **Electronic payment of processing fee:** Then the applicants have to select and submit the bank name as available in the payment options

i. A applicant shall make electronic payment using his/her internet banking enabled account with designated Banks or their aggregator banks.

ii. A applicant having account in other Banks can make payment using NEFT/RTGS facility of designated Banks.

- Online NEFT/RTGS payment using internet banking of the bank in which the applicant holds his account, by adding the account number as mentioned in the challan as an interbank beneficiary.

d) **Bid submission:** Only after receipt of intimation at the e-portal regarding successful transaction by applicant the system will activate the 'Freeze Bid Submission' button to conclude the bid submission process.

e) **System generated acknowledgement receipt for successful bid submission:** System will generate an acknowledgement receipt for successful bid submission. The applicant should make a note of 'Bid ID' generated in the acknowledgement receipt for tracking their bid status.

6. Settlement of processing fee;

- a) **Cost of Processing fee:** In respect of Government receipts on account of processing fee, the e-portal shall generate a MIS for the State Procurement Cell (SPC). The MIS will contain an abstract of the cost of tender paper collected with reference to Bid Identification Number. The State Procurement Cell shall generate Bank-wise-head-wise challans separately for processing fee and instruct the designated Banks to remit the money to the State Government account under different heads. In respect of the cost of tender paper received through the e-portal, the remittance to the Cyber Treasury account will be made to the Head of Account 0075-Misc, General Services-800-Other Receipts-0097-Misc. Receipts-02237-Cost of Tender Paper.
- b) For the time being, the State Procurement Cell (SPC) will use over the counter payment facility of the Odisha Treasury portal. Thereafter, remittances through NEFT & RTGS will be facilitated through the Odisha Treasury portal.
- c) Back-end Transaction Matrix of Electronic receipt of processing fee Deposit on submission of bids is enclosed in the Annexure.

7. Role of the Banks:

- a) Make necessary provision / customizations at their end to enable the provision for online payments / refunds as per this document.
- b) Provide necessary real-time message to applicants regarding successful or unsuccessful transactions during online payment processes and redirect them to e-portal website with necessary transaction reference details enabling them to submit their bids.
- c) The bank shall ensure transfer of funds from the pooling account to the Government Head/current account of PSUs/ULBs within the next bank working day as per the directions generated from e-portal.
- d) Bank should provide timely reports and reference details to NIC enabling them to carry out their role as stated below.
- e) Refund of amount to applicants as per the XML file provided by e-portal system on the next bank working day from the date of generation of the XML file and also provide a confirmation to NIC on the same.

8. Role of State Procurement Cell:

- f) Communicate requirements of Government departments/ State PSUs/ Autonomous Bodies/ ULBs online payment requirements to National Informatics Centre / the authorised Banks for mapping/ customization.
- g) In every working day, the State Procurement Cell shall generate MIS from the e-portal to ascertain the tender paper cost received in the e-Tendering process separately bank-wise for the Government Department and the PSUs/ULBs. The SPC shall generate bank-wise separate online challans from the Odisha Treasury portal and make the remittance through over the counter facility or NEFT/RTGS (as and when this functionality is available in Treasury portal) and issue instruction to the bank for remittance of the receipt to the State Government account.
- h) The State Procurement Cell shall be responsible for providing challan details and MIS in respect of the remittance towards tender paper cost to the Tender inviting authorities for their record.
- i) State Procurement Cell shall monitor the progress of e-Tendering by different Government departments / State PSUs/ Autonomous Bodies / ULBs through an MIS. State Procurement Cell shall monitor and send monthly progress reports to the Government.
- e) The e-Portal system will generate a consolidated refund & settlement XML file as an end of the day activity.
- f) E-Portal system will provide a web service for payment gateway (PG) provider to pull the encrypted refund and settlement details in XML file against a day.
- g) Similarly, payment gateway (PG) provider will provide a web service to pull the refund and settlement status against a day
- h) e-Portal system will update the status accordingly for reconciliation report.

9. Role of National Informatics Centre :

- a) Customize e-Portal software and web-pages of Government of Odisha (<https://tendersodisha.gov.in>) to enable the provision for electronic payment.
- b) The NIC, Odisha will modify / rectify the errors in electronic data relating to the Chart of

Account.

- c) NIC will provide an interface to organizations to download the electronic receipt data.
- d) Enable automatic generation of daily XML files from e-Portal system and ensure delivery of the same to the authorised Banks for enabling automatic refund/settlement of funds.
- e) NIC shall enable the e-portal to generate MIS as required for the State Procurement Cell in order to make remittance of the tender paper cost to the State Government account using the Odisha Treasury portal.

c) Role of Cyber Treasury :

10. The cost of the tender paper deposited by the SPC using the Odisha Treasury Portal which will be accounted for by the Cyber Treasury and it shall submit the accounts to A.G (O) as per the established process.

11. The Cyber Treasury will provide MIS as required to the SPC for the purpose of accounting and reconciliation of the electronic remittances made to the State Government account.

b) Redressal of Public grievances: The State Procurement Cell, Odisha, National Informatics Centre, Odisha and the e-FPB will have an effective procedure for dealing with, public complaint for e-Receipt related matters. In case, any mistake is detected by any of the stakeholders in reporting of processing fee, either suo moto or on being brought to its notice, the State Procurement Cell, Odisha, National Informatics Centre, Odisha unit, Cyber Treasury and the bank will promptly take steps for rectification. The e-Focal Point Branch of the participating Banks, National Informatics Centre, Odisha and the State Procurement Cell, Odisha will notify the contact number and address of the Help Desk for resolution of any dispute regarding e-Receipt.

12. These arrangements would be made effective after signing of MoU between the designated Banks and the State Procurement Cell, firming up of Banking arrangements and technical integration between designated Bank and e-Portal.

Back-end Transaction Matrix of Electronic receipt and remittance of processing fee on submission of bids

	Processing fee on submission of bids
Government Departments	<p>I. The payment towards the cost of processing fee in case Government Departments shall be collected in separate Pooling accounts opened in Focal Point Branch called e-FPB of respective designated banks [as stated in Para 2] at Bhubaneswar on T+1 day.</p> <p>II. With reference to the Short Notice Inviting Tender, the amount so realized is to be remitted to the be remitted to Government Account under the Head Of Account 0075- Misc. General Services-800-OtherReceipts-0097-Misc. Receipts-02237- bid.</p>

TECHNICAL BID FORMAT

To

**The Additional Secretary to Government
Commerce & Transport Department
5th Floor, Kharvela Bhawan
Bhubaneswar-751001**

Dear Madam,

Having examined the proposal documents, I/We the undersigned, offer to provide a twin engine jet Aircraft for use of Government of Odisha on **03.04.2023 and 11.04.2023**, in conformity with the said proposal documents for the sums as specified in the price schedule contained in our financial proposal.

We undertake, if our proposal is accepted, to deliver services as specified in the proposal document.

We agree to the general terms and conditions specified in the proposal.

Dated this _____ day of _____ 2023

(signature)

(in the capacity of)

Duly authorized to sign Proposal for and on behalf of _____

Company / Firm Seal

Applicant's Profile

1. Name of the Operator:
2. Profile of Company:
3. Copy of Certificate of incorporation issued by Registrar of Company.
4. Copy of Certificate of Airworthiness
5. Certificate of Registration (C of R) issued by DGCA for Aircraft offered:
6. Detailed specification of the aircraft to be offered for hiring
Type of Aircraft:
Regd. No.:-
Year of manufacture:-
Manufacturer's name:-
7. Proof of the operator holding valid (NSOP) Non Schedule Operator Permit.
8. Details of Pilots & Engineer
9. Copy of PAN and GST registration certificate.

Signature of Applicant

Name & Designation

(Company/Firm Seal)

FINANCIAL BID FORMAT

To

**The Additional Secretary to Government
Commerce & Transport Department
5th Floor, Kharvela Bhawan
Bhubaneswar-751001**

Dear Madam,

I/We the undersigned, offer to provide a twin engine jet Aircraft for use of State Government in accordance to this Short Notice Inviting Tender and our Financial Proposal is as follow,

Sl. No	Subject	Amount in INR
1.	Hire charges for hiring of twin engine jet Aircraft on 03.04.2023 and 11.04.2023 (inclusive of service & other taxes, mobilisation and demobilisation charges, ground handling and all other allied expenses including fuel for international operation)	

Signature and seal of the Applicant: _____

Name :

Designation :

Company/ Firm :

Date :